

Financial Report
Lafourche Parish Juvenile Justice Commission
Thibodaux, Louisiana
For the year ended June 30, 2013

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Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

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PRINCIPAL OFFICIALS

Lafourche Parish Juvenile Justice Commission

June 30, 2013

COMMISSION MEMBERS

OFFICE

Ray Bernard

Cherie Bright

Marian Fleming

Lloyd J. Guidry, Sr.

President

Craig Stanga

Secretary/Treasurer

Damon Stentz

FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners,
Lafourche Parish Juvenile Justice Commission,
Thibodaux, Louisiana.

We have audited the accompanying financial statements of the governmental activities and the General Fund of Lafourche Parish Juvenile Justice Commission, State of Louisiana (the Commission), a component unit of the Lafourche Parish Council, State of Louisiana, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of Lafourche Parish Juvenile Justice Commission as of June 30, 2013, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial statements, for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated August 23, 2013 on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Commission's internal control over financial reporting and compliance.

Bourgeois Bennett, L.L.C.
Certified Public Accountants.

Thibodaux, Louisiana,
August 23, 2013.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Lafourche Parish Juvenile Justice Commission

The Management's Discussion and Analysis of the Lafourche Parish Juvenile Justice Commission's (the Commission) financial performance presents a narrative overview and analysis of the Commission's financial activities for the year ended June 30, 2013. This document focuses on the current year's activities, resulting changes, and currently known facts. Please read this document in conjunction with financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

The Commission's assets exceeded its liabilities and deferred inflows of resources at the close of fiscal year 2013 by \$2,210,165 (net position), which represents a 0.29% decrease from last fiscal year.

The Commission's revenue decreased \$272,697 (or 8.31%) primarily due to a decrease in state per diem housing grants received.

The Commission's expenses decreased \$182,755 (or 5.72%) primarily as a result of decreases in salaries, wages and other personal service costs.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Commission's financial statements. The Commission's financial statements consist of three parts: (1) management's discussion and analysis (this section) (2) basic financial statements and (3) various governmental compliance reports and schedules by certified public accountants and management.

The financial statements include two kinds of statements that present different views of the Commission:

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Commission's finances, in a manner similar to a private sector business. The statement of net position presents information on all of the Commission's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Commission is improving or deteriorating. The statement of activities presents information showing how the Commission's net position changed during each fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The governmental activity of the Commission is public safety which is comprised of various programs that include a Group Home Unit which serve as a long-term treatment program for abused and neglected youths and a Detention Unit which provides secure custody ordered by the courts for troubled youth.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Commission maintains one type of fund, governmental.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Commission maintains one governmental fund. Information is presented in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund. The Commission adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget. The governmental fund financial statements can be found on pages 8-12 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found in Exhibit F of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of the Commission's financial position. As of June 30, 2013, assets exceeded liabilities and deferred inflows of resources by \$2,210,165. A large portion of the Commission's net position (69.52%) reflects its investment in capital assets (buildings, furniture, fixtures and equipment). Consequently, these assets are not available for future spending.

Condensed Statements of Net Position

	June 30		Dollar
	2013	2012	Change
Current and other assets	\$ 2,231,083	\$ 2,267,342	\$ (36,259)
Capital assets	1,536,563	1,362,290	174,273
Total assets	3,767,646	3,629,632	138,014
Current liabilities	168,510	140,624	27,886
Long-term liabilities	121,026	106,344	14,682
Total liabilities	289,536	246,968	42,568
Deferred inflow of resources	1,267,945	1,166,154	101,791
Net Position:			
Invested in capital assets	1,536,563	1,362,290	174,273
Unrestricted	673,602	854,220	(180,618)
Total net position	\$ 2,210,165	\$ 2,216,510	\$ (6,345)

Governmental Activities

Governmental activities decreased the Commission's net position by \$6,345. Key elements of this increase are as follows:

Condensed Changes in Net Position

	For the year ended June 30,		Dollar	Total
	2013	2012	Change	Percent Change
Revenues:				
Ad valorem taxes	\$ 2,480,708	\$ 2,355,234	\$ 125,474	5.33%
Intergovernmental	475,998	886,829	(410,831)	-46.33%
Charges for services	7,880	9,025	(1,145)	-12.69%
Miscellaneous	43,068	29,263	13,805	47.18%
Total revenues	3,007,654	3,280,351	(272,697)	-8.31%
Expenses:				
General government	126,775	129,495	(2,720)	-2.10%
Public safety	2,887,224	3,067,259	(180,035)	-5.87%
Total expenses	3,013,999	3,196,754	(182,755)	-5.72%
Decrease in net position	(6,345)	83,597	(89,942)	-107.59%
Net position beginning of year	2,216,510	2,132,913	83,597	3.92%
Net position end of year	\$ 2,210,165	\$ 2,216,510	\$ (6,345)	-0.29%

The decrease in total revenues is primarily caused from a decrease in state per diem housing grants due to the new state regulations. The net decrease in total expenses is a result of the decreases in salaries, wages and other personal services costs.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Commission uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Commission's governmental fund is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Commission's financing requirements. In particular, restricted fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, the Commission's governmental fund reported ending fund balance of \$794,628, a decrease of \$165,936 in comparison to the prior year. The fund balance is restricted because the Commission is funded by state per diems and ad valorem taxes.

General Fund Budgetary Highlights

The budget was amended once during the year. The primary reason for amending the budget was to prevent compliance violations under state law. The major differences between the original General Fund budget and the final amended budget were as follows:

Revenues

- State revenues increased because the Commission continued to receive per diems from the Louisiana State Department of Children and Family Services even though no contracts were in place.
- An increase in ad valorem revenues to approximate anticipated receipts.

Expenditures

- Increased the budget for operating services to prepare for increases in insurance premiums.
- Capital outlay increased primarily due to renovations to the roof on the Central Office and Detention Center.

During the year, actual revenues were greater than budgetary estimates while actual expenditures were less than budgetary estimates.

CAPITAL ASSETS

Capital Assets

The Commission's investment in capital assets for its governmental activities as of June 30, 2013, amounts to \$1,536,563 (net of accumulated depreciation). This investment in capital assets includes buildings, and furniture, fixtures and equipment (see table on the following page).

	2013	2012
Construction in progress	\$ 81,177	\$ -
Buildings	1,233,606	1,129,783
Furnitures, fixtures and equipment	221,780	232,507
Totals	<u>\$ 1,536,563</u>	<u>\$ 1,362,290</u>

Major capital asset events during the current fiscal year included the following:

- Construction in progress on replacement of Detention Center roof.
- Replacement of multipurpose building roof \$180,570.
- Trane 3 phase A/C system in Administration building \$5,790.
- Trane air handler for Group Home Girls \$2,869.

Additional information on the Commission's capital assets can be found in the Note 5, Exhibit F of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The Board of Commissioners considered the following factors and indicators when setting next year's budget, rates, and fees. These factors and indicators include:

- Consideration of funding to be received from contracts and grants.
- The ad valorem tax revenue budgeted, materially consistent in accordance with the Commission's accounting policy, represents the estimated amount for the November 2013 assessment, which the Commission will receive, for the most part, in January 2014.
- Salaries and benefits are based on the number of employees needed to perform necessary services and the related benefits.
- Estimate of operating supplies needed to perform necessary services.
- Services the Commission will provide along with estimated service cost.
- Detailed plan of equipment needed to be purchased.

The Commission receives most of its funding from local taxes and departments of the state of Louisiana. Some of the Commission's grants and contracts are contingent upon the level of service provided by the Commission; therefore, revenues from grants may vary from year to year.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Commission's finances for all those with an interest in the Commission's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Board of Commissioners of the Lafourche Parish Juvenile Justice Commission, P.O. Box 586, Thibodaux, Louisiana 70302.

**STATEMENT OF NET POSITION AND
GOVERNMENTAL FUND BALANCE SHEET**

Lafourche Parish Juvenile Justice Commission

June 30, 2013

	<u>General Fund</u>	<u>Adjustments (Exhibit B)</u>	<u>Statement of Net Assets</u>
Assets			
Cash	\$ 1,779,520		\$ 1,779,520
Investments	250,000		250,000
Receivables:			
Taxes	115,128		115,128
Due from other governmental units	86,435		86,435
Capital assets:			
Depreciable, net of accumulated depreciation	-	\$ 1,536,563	1,536,563
Total assets	<u>\$ 2,231,083</u>	<u>1,536,563</u>	<u>3,767,646</u>
Liabilities			
Accounts payable and accrued expenditures	\$ 168,510	-	168,510
Long-term liabilities - due after one year	-	121,026	121,026
Total liabilities	<u>168,510</u>	<u>121,026</u>	<u>289,536</u>
Deferred Inflow of Resources	<u>1,267,945</u>	-	<u>1,267,945</u>
Fund Balance/Net Position			
Fund balance - Restricted	<u>794,628</u>	<u>(794,628)</u>	<u>-</u>
Total liabilities and fund balance	<u>\$ 2,231,083</u>		
Net position:			
Net Investment in Capital Assets		1,536,563	1,536,563
Unrestricted		673,602	673,602
Total net position		<u>\$ 2,210,165</u>	<u>\$ 2,210,165</u>

See notes to financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUND
BALANCE SHEET TO THE STATEMENT OF NET POSITION**

Lafourche Parish Juvenile Justice Commission

June 30, 2013

Fund Balance - Governmental Fund		\$ 794,628
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental fund.		
Governmental capital assets	\$ 3,668,556	
Less accumulated depreciation	<u>(2,131,993)</u>	1,536,563
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental fund.		
Compensated absences payable		<u>(121,026)</u>
Net Position of Governmental Activities		<u><u>\$ 2,210,165</u></u>

See notes to financial statements.

**STATEMENT OF ACTIVITIES AND STATEMENT OF
GOVERNMENTAL FUND REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

	General Fund	Adjustments (Exhibit D)	Statement of Activities
Revenues			
Taxes	\$ 2,480,708		\$ 2,480,708
Intergovernmental :			
FEMA	27,135		27,135
State of Louisiana	448,863		448,863
Charges for services	7,880		7,880
Miscellaneous:			
Interest	4,071		4,071
Other	38,997		38,997
Total revenues	<u>3,007,654</u>		<u>3,007,654</u>
Expenditures/Expenses			
Current:			
General government:			
Ad valorem tax adjustment	53,001		53,001
Ad valorem tax deduction	73,774		73,774
Total general government	<u>126,775</u>		<u>126,775</u>
Public safety - special correctional facilities:			
Personal services	2,172,890	\$ 14,682	2,187,572
Operating services	388,326	20	388,346
Supplies and materials	183,345	-	183,345
Travel and other charges	5,146	-	5,146
Depreciation	-	122,815	122,815
Total public safety	<u>2,749,707</u>	<u>137,517</u>	<u>2,887,224</u>
Capital outlay	<u>297,108</u>	<u>(297,108)</u>	<u>-</u>
Total expenditures/expenses	<u>3,173,590</u>	<u>(159,591)</u>	<u>3,013,999</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(165,936)	165,936	-
Change in Net Position	-	(6,345)	(6,345)
Fund Balance/Net Position			
Beginning of year	960,564	1,255,946	2,216,510
End of year	<u>\$ 794,628</u>	<u>\$ 1,415,537</u>	<u>\$ 2,210,165</u>

See notes to financial statements.

**RECONCILIATION OF THE STATEMENT OF GOVERNMENTAL
FUND REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE TO THE STATEMENT OF ACTIVITIES**

Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

Net Change in Fund Balance - Governmental Fund	\$ (165,936)
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ 297,108	
Depreciation expense	<u>(122,815)</u>	174,293

The net effect of various miscellaneous transactions involving net assets, such as sales, trade-ins and donations, is to decrease net assets	(20)
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Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental fund.

Increase in compensated absences payable	<u>(14,682)</u>
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Change in Net Position of Governmental Activities	<u>\$ (6,345)</u>
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See notes to financial statements.

**STATEMENT OF GOVERNMENTAL FUND REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - GENERAL FUND**

Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable (Unfavorable)
Revenues				
Taxes	\$ 2,200,000	\$ 2,400,000	\$ 2,480,708	\$ 80,708
Intergovernmental:				
FEMA	-	-	27,135	27,135
State of Louisiana	96,000	472,000	448,863	(23,137)
Charges for services	6,000	8,000	7,880	(120)
Miscellaneous:				
Interest	4,000	2,000	4,071	2,071
Other	3,500	15,000	38,997	23,997
Total revenues	2,309,500	2,897,000	3,007,654	110,654
Expenditures				
Current:				
General government:				
Ad valorem tax adjustment	95,000	120,000	53,001	66,999
Ad valorem tax deduction	-	-	73,774	(73,774)
Total general government	95,000	120,000	126,775	(6,775)
Public safety - special				
correctional facilities:				
Personal services	2,316,200	2,316,200	2,172,890	143,310
Operating services	445,000	451,000	388,326	62,674
Supplies and materials	218,300	221,800	183,345	38,455
Travel and other charges	15,000	15,000	5,146	9,854
Total public safety	2,994,500	3,004,000	2,749,707	254,293
Capital outlay	38,500	192,000	297,108	(105,108)
Total expenditures	3,128,000	3,316,000	3,173,590	142,410
Excess (Deficiency) of Revenues Over (Under) Expenditures	(818,500)	(419,000)	(165,936)	253,064
Fund Balance				
Beginning of Year	888,127	960,564	960,564	-
End of Year	\$ 69,627	\$ 541,564	\$ 794,628	\$ 253,064

See notes to financial statements.

NOTES TO FINANCIAL STATEMENTS

Lafourche Parish Juvenile Justice Commission

June 30, 2013

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Lafourche Parish Juvenile Justice Commission (the Commission) was created in 1978 under the provisions of Article VI, Sections 5 and 15 of the Constitution of the State of Louisiana of 1974, and Article III of the Home Rule Charter of the Parish of Lafourche to acquire and administer a juvenile justice facility or facilities.

The powers of the Commission, control and management of the affairs of the Commission, are vested in a board of commissioners composed of seven qualified electors residing in Lafourche Parish. The commissioners are appointed from the North, South and Central regions of the Parish by the Lafourche Parish Council from names submitted by the Seventeenth Judicial District Judges, the Lafourche Parish School Board and by members of the Lafourche Parish Council.

The accounting policies of the Commission conform to accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of significant accounting policies:

a) Reporting Entity

The Commission is a component unit of the Lafourche Parish Council.

GASB Statement No. 14, *The Financial Reporting Entity*, and GASB Statement No. 39, *Determining Whether Certain Organizations Are Component Units-an amendment of GASB Statement No. 14* established the criterion for determining which component units should be considered part of the District for financial reporting purposes. The basic criteria are as follows:

1. Legal status of the potential component unit including the right to incur its own debt, levy its own taxes and charges, expropriate property in its own name, sue and be sued, and the right to buy, sell and lease property in its own name.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

a) Reporting Entity (continued)

2. Whether the governing authority appoints a majority of the board members of the potential component unit.
3. Fiscal interdependency between the District and the potential component unit.
4. Imposition of will by the District on the potential component unit.
5. Financial benefit/burden relationship between the District and the potential component unit.

The Commission has reviewed all of its activities and determined there are no potential component units which should be included in its financial statements.

b) Basis of Presentation

The Commission's financial statements consist of the government-wide statements on all activities of the Commission and the governmental fund financial statements.

Government-wide Financial Statements:

The government-wide financial statements include the Statement of Net Position and the Statement of Activities for all activities of the Commission. The government-wide presentation focuses primarily on the sustainability of the Commission as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Governmental activities generally are financed through taxes, intergovernmental revenues and other non-exchange revenues.

Fund Financial Statements:

The fund financial statements are very similar to the traditional government fund statements as presented by governments prior to the issuance of Statement No. 34. The daily accounts and operations of the Commission continue to be organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of the fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Government resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The following is the Governmental Fund of the Commission:

General Fund - The General Fund is the general operating fund of the Commission. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

c) Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Government-wide Financial Statements:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized in the year for which they are levied.

Fund Financial Statements:

All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets. Governmental funds are maintained on the modified accrual basis of accounting.

Governmental fund revenues resulting from exchange transactions are recognized in the fiscal year in which the exchange takes place and meets the government’s availability criteria (susceptible to accrual). Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For this purpose, the Commission considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recognized as revenue in the period for which levied, thus the 2012 property taxes which are being levied to finance expenditures for the 2013 calendar year will be recognized as revenue in the fiscal years ending June 30, 2013 and 2014. Accordingly, approximately one half of the 2012 tax levy is recorded as deferred inflow of resources at June 30, 2013. Intergovernmental revenues consist of per diem funding received on a per client/unit basis. These funds, along with charges for services, are recorded when earned since they are measurable and available. Miscellaneous revenues are recorded as revenues when received in cash by the Commission or an intermediary collecting agency because they are generally not measurable or available until actually received.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

c) Measurement Focus and Basis of Accounting (continued)

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is vacation and sick leave which are recognized when paid. Allocations of cost such as depreciation are not recognized in the governmental funds.

d) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

e) Operating Budgetary Data

As required by the Louisiana Revised Statute 39:1303, the Board of Commissioners adopted a budget for the Commission's General Fund. The budgetary practices include public notice of the proposed budget, public inspection of the proposed budget and public hearings on the budget prior to adoption. Any amendment involving the transfer of monies from one function to another or increases in expenditures at the functional level must be approved by the Commission. The Commission amended its budget once during the year ending June 30, 2013. All budgeted amounts which are not expended, or obligated through contracts, lapse at year-end.

The General Fund budget is adopted on a basis materially consistent with accounting principles generally accepted in the United States of America.

The General Fund budget is included in the financial statements.

f) Accounts Receivable

The financial statements of the Commission contain no allowance for uncollectible accounts. Uncollectible amounts due for ad valorem taxes and other receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable. These amounts are not considered to be material in relation to the financial position or operations of the funds.

g) Investments

Investments consist of certificates of deposit which are stated at cost and approximate market value.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

h) Capital Assets

The accounting treatment over property, plant and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide Financial Statements:

In the government-wide financial statements, fixed assets are accounted for as capital assets. Capital assets purchased or acquired with an original cost of \$500 or more and a useful life greater than one year are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their estimated fair value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings	15 - 40 years
Furniture, fixtures and equipment	5 - 15 years

Fund Financial Statements:

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

i) Long-Term Obligations

The accounting treatment of long-term obligations depends on whether they are reported in the government-wide or fund financial statements.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Long-Term Obligations (continued)

Government-wide Financial Statements:

All long-term obligations to be repaid from governmental resources are reported as liabilities in the government-wide statements. The long-term obligations consist of accrued compensated absences-vacation and compensatory time.

Fund Financial Statements:

Long-term obligations for governmental funds are not reported as liabilities in the fund financial statements.

j) Vacation and Sick Leave

The Commission's policies regarding vacation permit employees to accumulate earned but unused vacation. The liability for these compensated absences is recorded as a long-term obligation in the government-wide statements. In the fund financial statements, governmental funds report only the compensated absence liability payable from expendable available financial resources.

Eligible personnel will earn credits for annual vacation and sick leave for each month of employment. The amount of credits earned is based upon length of service. At the end of each calendar year accumulated vacation and sick leave is carried forward to the new year. At no time can an employee's accumulated vacation balance exceed 15 days more than the rate of accrual. All accumulated vacation vests to the employees; however, all accumulated sick leave lapses at separation of employment.

Compensatory time will be given to those employees not subject to overtime pay. Rate of accrual will be hour for hour with the limitation of ten work days per calendar year. Compensatory time accrued should be taken within the calendar year in which it is accrued. The Commission will pay up to 5 days of the unused compensatory time at the close of the year.

k) Deferred Inflows of Resources

The Commission reports deferred inflows of resources when resources associated with imposed non exchange revenue transactions are received or reported as a receivable before (a) the period for which property taxes are levied or (b) the period when resources are required to be used or when use is first permitted for all other imposed non exchange revenues in which the enabling legislation includes time requirements.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I) Fund Equity

Government-wide Financial Statements:

Equity is classified as net position and displayed in three components:

- a. Invested in capital assets – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction or improvement of those assets, if any. At June 30, 2013 the Commission had no outstanding borrowings that are attributable to capital assets.
- b. Restricted net position – Consists of assets and deferred outflows of resources less liabilities and deferred inflow of resources (net position) with constraints placed on the use either by (1) external groups such as creditors, grantors, contributions or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- c. Unrestricted net position – All other net position that do not meet the definition of “restricted” or “invested in capital assets.”

When both restricted and unrestricted resources are available for use, it is the Commission’s policy to use restricted resources first, then unrestricted resources as they are needed. As of June 30, 2013, the Commission did not have restricted resources.

Fund Financial Statements:

Governmental fund equity is classified as fund balance. Fund balance is further classified as follows:

- a. Non-spendable – amounts that cannot be spent either because they are in non-spendable from or because they are legally or contractually required to maintain intact.
- b. Restricted – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Note 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

l) Fund Equity (continued)

- c. Committed – amounts that can be used only for specific purposes determined by a formal action of the District’s Board of Commissioners. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board of Commissioners.
- d. Assigned – amounts that do not meet the criteria to be classified as either restricted or committed but that are intended to be used for specific purposes.
- e. Unassigned – all other spendable amounts. This classification is the residual fund balance for the General Fund. It represents fund balance that has not been restricted, committed or assigned to specific purposes within the General Fund.

For the classification of Governmental Fund balances, the Commission considers an expenditure to be made from the most restrictive first when more than one classification is available. The Commission’s fund balance was classified as unassigned as of June 30, 2013.

m) New GASB Statements

During the year ending December 31, 2012, the District implemented the following GASB Statements:

Statement No. 63, *“Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position.”* The objective of this Statement is to provide guidance for reporting deferred outflows of resources, deferred inflow of resources, and net position in a statement of financial position and related disclosures.

Statement No. 65, *“Items previously reported as Assets and Liabilities.”* The statement clarifies the appropriate reporting of deferred outflows of resources and deferred inflows of resources to ensure consistency in financial reporting.

Note 2 - DEPOSITS

Louisiana state law allows all political subdivisions to invest excess funds in obligations of the United States or any other federally insured investment, certificates of deposit of any bank domiciled or having a branch office in the state of Louisiana, guaranteed investment contracts and investment grade (A-1/P-1) commercial paper of domestic corporations.

Note 2 - DEPOSITS (Continued)

State law requires deposits (cash and certificates of deposit) of all political subdivisions to be fully collateralized at all times. Acceptable collateralization includes FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the political subdivision or with an unaffiliated bank or trust company for the account of the political subdivision.

The year-end balances of deposits are as follows:

	<u>Bank Balances</u>	<u>Reported Amount</u>
Cash	\$ 1,807,683	\$ 1,779,520
Investments:		
Certificates of deposit	<u>250,000</u>	<u>250,000</u>
Totals	<u>\$ 2,057,683</u>	<u>\$ 2,029,520</u>

Custodial credit risk is the risk that in the event of a bank failure, the Commission's deposits may not be returned to it. The Commission has a written policy for custodial credit risk. As of June 30, 2013, \$1,283,212 of the Commission's bank balance of \$2,057,683 was exposed to custodial credit risk. These deposits were uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Commission's name.

At June 30, 2013, cash and certificates of deposit in excess of the FDIC insurance were adequately collateralized by securities held by unaffiliated banks for the account of the Commission. The Governmental Accounting Standards Board (GASB), which promulgates the standards for accounting and financial reporting for state and local governments, considers these securities subject to custodial credit risk. Even though the deposits are considered subject to custodial credit risk under the provisions of GASB Statement No. 40, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the depositor that the fiscal agent has failed to pay deposited funds upon demand.

Note 3 - PROPERTY TAXES

Property taxes are levied each November 1 on the assessed value listed as of the prior January 1 for all real property, merchandise and movable property located in the Parish. Assessed values are established by the Lafourche Parish Assessor's Office and the State Tax Commission at percentages of actual value as specified by Louisiana law. A reevaluation of all property is required to be completed no less than every four years. The last reevaluation was completed for the list on January 1, 2012. Taxes are due and payable December 31 with interest being charged on payments after January 1. Taxes can be paid through the tax sale date, which is the last Wednesday in June. Properties for which the taxes have not been paid are sold for the amount of the taxes. The tax rate for 2012 was \$3.20 per \$1,000 of assessed valuation on property within Lafourche Parish for the purpose of maintaining and operating the facilities. As indicated in Note 1c, taxes levied November 1, 2012 are used to fund expenditures in calendar year 2013, and one half of the 2012 tax levy was recognized as revenues in the fiscal year ended June 30, 2013 with the balance being recognized in the year ending June 30, 2014.

Note 4 - DUE FROM OTHER GOVERNMENTAL UNITS

Amounts due from other governmental units at June 30, 2013 consisted of the following:

State of Louisiana:

Department of Social Services	\$84,874
Department of Education	<u>1,561</u>
Total	<u>\$86,435</u>

Note 5 - CHANGES IN CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2013 was as follows:

	Balance July 1, 2012	Additions	Deletions and Adjustments	Balance June 30, 2013
Capital assets not being depreciated:				
Construction in progress	\$ -	\$ 81,177	\$ -	\$ 81,177
Capital assets being depreciated:				
Buildings	2,845,718	181,605	-	3,027,323
Furniture, fixtures and equipment	526,246	34,326	516	560,056
Total capital assets being depreciated	3,371,964	215,931	516	3,587,379
Less accumulated depreciation for:				
Buildings	(1,715,935)	(77,551)	(231)	(1,793,717)
Furniture, fixtures and equipment	(293,739)	(45,264)	727	(338,276)
Total accumulated depreciation	(2,009,674)	(122,815)	496	(2,131,993)
Total capital assets, net	\$ 1,362,290	\$ 174,293	\$ 20	\$ 1,536,563

Construction in progress as of June 30, 2013, consisted of work done to replace the roof of the detention center. At year end, the Commission's commitment on this construction contract amounted to \$294,757.

The juvenile justice facility is on a 10.0-acre tract of land that is owned by the Lafourche Parish Council. The land is being used under an intergovernmental agreement between the Council and the Commission at no cost to the Commission.

Note 6 - ACCOUNTS PAYABLE AND ACCRUED EXPENDITURES

Accounts payable and accrued expenditures at June 30, 2013 consisted of the following:

Salaries and benefits	\$ 66,131
Protest taxes	67,575
Vendors and others	34,804
Total	<u>\$ 168,510</u>

Note 7 - LONG-TERM OBLIGATIONS

The following is a summary of the changes in the long-term obligations of the Commission for the year ended June 30, 2013:

Long-term obligations, July 1, 2012:	
Vacation and sick leave	\$ 98,352
Compensatory time	<u>7,992</u>
	106,344
 Net increase in accumulated unpaid	
Compensated absences	<u>14,682</u>
 Long-term obligations, June 30, 2013	<u>\$121,026</u>

Note 8 - LEASE COMMITMENTS

The Commission has an operating lease with GreatAmerica Leasing Corporation for a copier. The lease term expired on June 30, 2012, however, because the equipment was not returned and a written notice to cancel was not provided, the agreement will continue to renew on a monthly basis. The monthly rental expense was \$199 and the total rental expense for the year ended June 30, 2013 was \$2,420.

Note 9 - RISK MANAGEMENT

The Commission is exposed to various risks of loss related to workers' compensation; torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Commission carries commercial insurance. No settlements were made during the year that exceeded the Commission's insurance coverage.

Note 10 - EMPLOYEE RETIREMENT PLAN

Employees are offered participation in the Louisiana Deferred Compensation Plan provided by the Commission to provide retirement benefits to the employee pursuant to Section 457 of the Internal Revenue Code. Participating employees may contribute an amount of their compensation, not to exceed statutory limits. After six months of employment, the Commission will match full time employee contributions as follows: 6% for 1-10 years of continuous employment, 8% for 11-15 years of continuous employment, 10% for 16 or more years of continuous employment. During the year ended June 30, 2013, the Commission made contributions to the Deferred Compensation Plan totaling \$69,428.

Note 11 - COMPENSATION OF BOARD MEMBERS

No compensation was paid to Board Members for the year ended June 30, 2013.

Note 12 - SUBSEQUENT EVENTS

Management evaluates events occurring subsequent to the date of the financial statements in determining the accounting for and disclosure of transactions and events that effect the financial statements. Subsequent events have been evaluated through August 23, 2013, which is the date the financial statements were available to be issued.

SPECIAL REPORTS OF CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners,
Lafourche Parish Juvenile Justice Commission,
Thibodaux, Louisiana.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General Fund of Lafourche Parish Juvenile Justice Commission (the Commission) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise of the Commission's basic financial statements, and have issued our report thereon dated August 23, 2013.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bougeois Bennett, L.L.C.
Certified Public Accountants.

Thibodaux, Louisiana,
August 23, 2013.

SCHEDULE OF FINDINGS AND RESPONSES

Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

Section I Summary of Auditor's Results

a) Financial Statements

Type of auditor's report issued: unqualified

Internal control over financial reporting:

- Material weakness (es) identified? _____ yes X no
- Significant deficiencies identified that are not
considered to be material weaknesses? _____ yes X none reported

Noncompliance material to financial statements noted? _____ yes X no

b) Federal Awards

Lafourche Parish Juvenile Justice Commission did not expend federal awards in excess of \$500,000 during the year ended June 30, 2013 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

Section II Financial Statement Findings

No financial statement findings were noted during the audit for the year ended June 30, 2013.

Section III Federal Award Findings and Questioned Costs

Not applicable.

REPORTS BY MANAGEMENT

SCHEDULE OF PRIOR YEAR FINDINGS AND RESPONSES

Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

Section I Internal Control and Compliance Material to the Basic Financial Statements

Internal Control

No material weaknesses were noted during the audit for the year ended June 30, 2012.

No significant deficiencies were reported during the audit for the year ended June 30, 2012.

Compliance

No compliance findings material to the financial statements were noted during the audit for the year ended June 30, 2012.

Section II Internal Control and Compliance Material to Federal Awards

Lafourche Parish Juvenile Justice Commission did not expend federal awards in excess of \$500,000 during the year ended June 30, 2012 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

Section III Management Letter

A management letter was not issued in connection with the audit for the year ended June 30, 2012.

MANAGEMENT'S CORRECTIVE ACTION PLAN

Lafourche Parish Juvenile Justice Commission

For the year ended June 30, 2013

Section I Internal Control and Compliance Material to the Basic Financial Statements

Internal Control

No material weaknesses were noted during the audit for the year ended June 30, 2013.

No significant deficiencies were reported during the audit for the year ended June 30, 2013.

Compliance

No compliance findings material to the financial statements were noted during the audit for the year ended June 30, 2013.

Section II Internal Control and Compliance Material to Federal Awards

Lafourche Parish Juvenile Justice Commission did not expend federal awards in excess of \$500,000 during the year ended June 30, 2013 and therefore is exempt from the audit requirements under the Single Audit Act and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

Section III Management Letter

A management letter was not issued in connection with the audit for the year ended June 30, 2013.